



General Policies

While the vaccine has contributed in controlling the pandemic, BMSS remains committed to upholding our COVID health and safety requirements while learning how to manage and live with this virus. It is required that everyone adheres to the following policies.

Furthermore, to ensure the safety of our entire school community and until a vaccine becomes available for children, our students, faculty and staff will continue wearing their masks and only students and faculty will enter the building.

Drop off and Pick up time:

- 1) Attestation Form must be signed and dropped off daily. Without this form, your child will not be able to attend school.
- 2) Morning Drop off will continue to be staggered at a 5-minute interval so parents can get to work. The schedule will be released in August. The main entry under the portico is the only drop off area. Someone will be there to greet you and welcome your child.
- 3) Children will be screened at drop off to determine that they are healthy enough to attend school. Parents are not allowed to depart until their child passes the screening.

Pick up Policy

All children must be picked up on time according to their contract. Children are dismissed from the side door of each classroom.

Late Care Hours begin at 3:00 PM and end at 5:30PM

Parent Handbook

Click on the following link for our current Parent Handbook.

http://bilingualmontessorischoolofsharon.org/forms/BMSS_Parent_Handbook_WEB.pdf

Dress Code

All of our students must arrive to school healthy, rested and dressed in their uniform, ready to start the day. Our dress code policy is listed on page 8 of the handbook.

- 1) Click on following link to our uniform page on Lands' End Website

<http://www.landsend.com/pp/SchoolSearch.html?action=landing&selectedSchoolNum=900169095>

We request that our students arrive at school on time so they can start the day as a community. Morning routines and lessons given at that time are essential to your children's learning.

- 1) If your child is not attending school for the day, please email or call us by 7:30 am. We need to know the reason for the absence. **If it is related to any medical issue, the child must return to school with a doctor's note. Without the note, the child will not be allowed to attend school for the day.**
- 2) All children must be picked up in a timely manner according to their contract. All late care students must leave the premises by 5:30 pm. If your child attends our morning program your pick up time is 11:45 am.
- 3) Children who attend the full day program are dismissed at 3:00 PM. A late fee will be charged to your child's account for unauthorized late pick up.

For unauthorized late pick BMSS charges a late fee of \$25.00 for just being late and an additional fee of \$5.00 per minute.

Health Policy

- 1) To avoid COVID 19 entering our school community sick children will not be allowed to attend school. Sick Children need to return to school with a doctor's note.

In the event that a child becomes ill during the course of the day the following steps will be taken.

- 1) The child will be immediately isolated in the infirmary room.
- 2) Parents will be immediately call to pick up the child within thirty minutes.
- 3) The child must obtain rapid COVID 19 test before returning to school.

If a child tests positive for COVID 19, CDC, EEC and DPH will be immediately notified. The child's classroom will be quarantined for 14 days beginning the day the child became symptomatic. Prior to returning to school the child must test negative twice for COVID 19. If a parent or family member has been exposed to COVID19, the child must quarantine for 14 days at home and test negative prior to returning to school. The same procedure applies to a staff. As a community, we are committed to preventing COVID 19 from entering our school.

Classroom Supplies:

Each student must bring a visibly labeled pencil box including:

Primary

Child Size scissors

Glue sticks

Crayons

Markers

Montessori Pencils

Erasers

Toddlers

Glue sticks

Crayons

Markers

Play dough. (Follow the color of the month)

Extra clothing for Toddlers and Primaries.

- 1) 2 sets of extra uniform in a large Zip lock bag
- 2) 2 sets of underwear
- 3) 2 sets of socks
- 4) Masks if the child is 2 years and older
- 5) Large zip lock bags

Napping:

- 1) Please pack 1 crib sheet and a small blanket in the school bag daily. Crib sheets and blankets will be sent home weekly to be washed and return to school.
- 2) Per CDC and EEC regulations pillows are no longer allowed.
- 3) **Each student receives a backpack that they need to bring to school daily.** School Bags will be distributed at student's orientation. We operate under tight space, only the BMSS school bag is allowed in school.
- 4) **Each child must bring a pair of slippers.** Outdoor shoes are not allowed in the classroom. Click on the following link for slippers. <http://www.softstarshoes.com/kid-shoes/waldorf-montessori-classroom-shoes.html>. **Slippers with rubber soles are required for emergency evacuation.**
- 5) **Labels. It's a requirement that all your children's items are labeled. Click on the following link for labels.**

https://mabelslabels.com/?utm_term=mabel%20labels&utm_campaign=Name+Bubbles+Replica&utm_source=adwords&utm_medium=ppc&hsa_net=adwords&hsa_tgt=aud-299326244341:kwd-

[307474776649&hsa_ad=388760850680&hsa_acc=8547066409&hsa_grp=76352861883&hsa_mt=e&hsa_cam=2081217295&hsa_kw=mabel%20labels&hsa_ver=3&hsa_src=g&gclid=Cj0KCQjwupD4BRD4ARIsABJMmZ_qe11drLcG06fBEduVQuhPi0KRAzjgGkicIZ47M6pbaK1iwWhvaN4aApXqEALw_wcB](https://www.google.com/search?q=307474776649&hsa_ad=388760850680&hsa_acc=8547066409&hsa_grp=76352861883&hsa_mt=e&hsa_cam=2081217295&hsa_kw=mabel%20labels&hsa_ver=3&hsa_src=g&gclid=Cj0KCQjwupD4BRD4ARIsABJMmZ_qe11drLcG06fBEduVQuhPi0KRAzjgGkicIZ47M6pbaK1iwWhvaN4aApXqEALw_wcB)

Community Snack and Food Preparation

Our administration is reviewing the return of community snack and food preparation. You will be informed about this once a decision is reached.

Lunch

Each child must bring lunch and snack packed in a labeled lunch box including a bottle of water.

Warm lunches should be packed in insulated thermoses, cold lunches require an ice pack.

If you have any additional questions, please feel free to address them directly to us. We will be more than happy to assist you with your needs. We are available via email or phone from 9:00 am to 5:00pm.

Thank you for your collaboration!

The Staff at BMSS.